

仁安醫院 UNION HOSPITAL

產科預留床位按金(適用於本港居民及外籍人士)

1. 繳付按金限期	<ul style="list-style-type: none"> · 先到先得，額滿即停止接受預約按金 · 客人須於確認床位兩星期內繳交按金，否則本院有權取消未繳付按金之床位預約而不另行通知
2. 預繳床位確認按金	<p>港幣壹萬元正</p> <ul style="list-style-type: none"> · 接受港幣、VISA/ MASTER、「易辦事」、銀聯、微信支付及支付寶
3. 繳費地點及辦公時間	<ul style="list-style-type: none"> · 請在辦公時間內(早上9時至晚上7時)到仁安醫院大樓地下入院部(電話:26083107)辦理手續 · 於各分科診所進行產前檢查之孕婦，亦可在所屬之分科診所辦公時間內辦理手續
4. 繳付按金手續	<ul style="list-style-type: none"> · 孕婦可親自辦理。請帶備： <ul style="list-style-type: none"> ➢ 孕婦之身份證明文件(正本) ➢ 孕婦之有效旅遊證件(正本，適用於外籍人士) ➢ 覆診咭或產科預約登記號碼 (A/N No.)或醫生預約床位信 · 孕婦亦可授權他人代辦。請帶備： <ul style="list-style-type: none"> ➢ 受託人之香港身份證或有效旅遊證件(正本) ➢ 孕婦之身份證明文件(副本) ➢ 孕婦之有效旅遊證件(副本，適用於外籍人士) ➢ 覆診咭或產科預約登記號碼(A/N No.)或醫生預約床位信
5. 備註	<ul style="list-style-type: none"> · 所有預繳按金，不設退款 · 入院時請出示按金收據正本及身份證明文件

Instruction on Reservation of Maternity Service

(Applicable to HKSAR Resident & Non-HKSAR Resident who are Foreigners)

1. Deposit for Confirming an Obstetric Bed	<ul style="list-style-type: none"> · Obstetric bed booking is confirmed only after deposit is paid and this is on first-come-first-serve basis · Client should pay the deposit within 2 weeks after confirmation of maternity booking, otherwise the Hospital reserves the right to cancel the booking without prior notice
2. Payment of Deposit	<p>HK\$10,000</p> <ul style="list-style-type: none"> · Please pay by Cash in HK Dollar, VISA / MASTER Card, EPS, China UnionPay Card, WeChat Pay or Alipay
3. Location and Time for Deposit Payment	<ul style="list-style-type: none"> · Please make your deposit payment at the Admission Counter (Tel: 26083107) in Union Hospital during 09:00 to 19:00 everyday · Clients who are having antenatal checkup in Polyclinics can make deposit payment in the same clinic during the office hours
4. Requirements on making Deposit Payment	<ul style="list-style-type: none"> · In person, please bring: <ul style="list-style-type: none"> ➢ Proof of identity (original) ➢ Valid travel documents (original, applicable to foreigners) ➢ Union Hospital antenatal follow up card or A/N No. or letter of maternity booking by doctor · By an authorized representative, please bring: <ul style="list-style-type: none"> ➢ Authorized representative's HKID Card or valid travel documents (original) ➢ Expectant mother's proof of identity (copy) ➢ Expectant mother's valid travel documents (copy, applicable to foreigners) ➢ Union Hospital antenatal follow up card or A/N No. or letter of maternity booking by doctor
5. Important Notes	<ul style="list-style-type: none"> · No deposit will be refunded · Please bring along the original receipt of deposit payment and identity documents on admission

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