

# UNION HOSPITAL

## Information for Clients Before Admission

### I. Admission Guidelines

#### On Admission, please bring:

- HKID card / Passport / other identification documents
  - Admission Letter
  - Current medication(s) and medical device(s) (e.g. CPAP Machine)
  - Related medical investigation report(s) & film(s)
  - Deposit (Cash, Credit Cards, EPS, WeChat Pay and Alipay are acceptable)
  - Insurance Card, Guarantee Letter and Claim Form, if any. (If the Insurance Card or Guarantee Letter is not acceptable in our Hospital, client shall pay the deposit on admission and settle the bill before discharge. For enquiry of the acceptance of insurance card or guarantee letter, please contact your insurance company or our Cashier Office during office hours at 2608-3128 or email to [cashier@union.org](mailto:cashier@union.org))
  - For client under the age of 18 who is going to have an operation or invasive procedure, his/her parent or guardian shall bring along the Birth Certificate or other valid documents which can verify their relationship and sign the "Consent for Surgery" witnessed by Ward staff.
- (A client who is going to have an operation or invasive procedure, Operation Consent Form and Information are available from our web site [www.union.org/new/english/operation\\_info/info.htm](http://www.union.org/new/english/operation_info/info.htm))*

### II. Facilities and Services

To help you stay comfortably at Union Hospital, the following facilities and services are provided to clients:

(1) Complimentary pack for every admitted client:

Adults	Children
<ul style="list-style-type: none"> <li>- One toiletries pack (Include earphone with covers, mug, rinsing cup, small towel, toothbrush, toothpaste, comb, shower cap and cotton buds. In addition to the above items, shaver and shaving cream will be given to male client)</li> <li>- A pair of slippers</li> <li>- One box of tissues</li> </ul>	<ul style="list-style-type: none"> <li>- One children's toiletries pack (Include earphone with covers, children mug, rinsing cup, small towel, toothbrushes &amp; toothpaste (for children &amp; adults), comb, shower cap and cotton buds)</li> <li>- A pair of slippers (adult size)</li> <li>- One box of tissues</li> </ul>

- (2) All wards are equipped with electrically adjustable bed, television, telephone, refrigerator (except Ward 9), wardrobe, a small security safe and call bell.
- (3) Shampoo, conditioner and shower gel are supplied in every washroom. Plastic tub, potty and children toilet seat are provided in every paediatric room.
- (4) The Canteen is located on the ground floor of the Main Block. Meals are served from 7:00am to 9:00pm. The Green Café is located on the second floor next to the podium garden. Business hours are from 9:30am to 10:00pm (Mondays to Saturdays); from 10:30am to 10:00pm (Sundays and public holidays).
- (5) Distilled water, slippers, towel, pyjamas, eye shield, earplugs and USB cable are available for purchase. Hair-dryer and vase can be borrowed from ward staff when needed.
- (6) Free Wi-Fi Internet Access covers the Hospital premises.
- (7) Laundry service (Charge required).

### III. Room Charges

Room Category	Standard Room	Semi-private Room	Private Room
Daily Room Charges*	HK\$600 – \$1,200 (4-14 Bedded Room)	HK\$1,080 – \$1,500 (2-3 Bedded Room) HK\$1,800 – \$2,000 (1 Bedded Room)	HK\$2,500 – \$8,000

Charge for companion bed is included in Paediatric room charges. For some chargeable items, a surcharge of 20% - 30% on top of the standard charges will be levied on Semi-private Room; whereas a surcharge of 75% on top of the standard charges will be levied on Private Room. This rule is not applicable to doctors' and anaesthetists' fee. Please confirm with your own doctor(s) on the doctor's fee (including charges for medical consultation service, surgeon service and anaesthetist service) as the fees may vary for different types of rooms.

*(\* Above are the room charges on 1 November 2023 for reference only. Charges are subject to change without prior notice.)*

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### IV. Deposit

Room Category / Special Treatment Procedure	Permanent HK Residents	Non-Permanent HK Residents	Holders of Travel Document	
Intensive Care Unit / High Dependency Unit	\$20,000	\$30,000	\$100,000	or based on the amount of Financial Estimation (if available), whichever is higher
Private Room				
Procedure done in Heart Centre				
Semi-private Room	\$6,000		\$80,000	
Standard Room			\$60,000	
Nursery				
Termination of Pregnancy	\$25,000			
Day Therapy	\$3,000	\$3,000	\$3,000	
Heart Centre (Day Case)	\$10,000	\$10,000	\$10,000	
Operation Package	Full payment of the Operation Package			

### V. Visiting Hours




Visiting hours are from 7:00am to 9:00pm daily for all wards, exclusive of Nursery, Intensive Care Unit and High Dependency Unit. Under special circumstances (e.g. during the epidemic), our hospital will have special visit arrangements. For details, please refer to the relevant notice.

### VI. Transportation

- Free Union Hospital Shuttle Buses run between the Hospital and Tai Wai MTR Station (Exit B) / Ma On Shan Polyclinic.
- Parking fee at the hospital car park is HK\$25 per hour.

### VII. Fall Prevention

Patients and caregiver are recommended to view the below videos related to fall prevention before admission.

<b>Paediatric</b> (Cantonese voice-over with Chinese and English subtitles)		<b>Adult</b> (Cantonese voice-over with English subtitle)		<b>Adult</b> (Cantonese voice-over with simplified Chinese subtitle)	
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