

Visiting Medical Staff (VMS) Change of Personal Data and Contact

In order to facilitate the updating of our database for building an accurate and efficient communicative channel with our Visiting Medical Staff so that the most update and important information of the hospital could be delivered to you promptly, we would like to request your assistance by providing us with your updated personal data and contact.

Please fill out the CHANGED information and return the form to **Human Resources Department, Union Hospital, 18 Fu Kin Street, Tai Wai, Shatin or e-mail to vms@union.org or fax to 2603-0703**. Should you need further information, please do not hesitate to contact Human Resources Department at 2608 3158. Please allow **3 working days** for updating the changed information.

Doctor's Name: _____ (Doctor's Code: _____)

Effective Date: _____

Please "✓" the appropriate box (Please fill out the CHANGED INFORMATION):

☐ Mobile No.: (Support SMS function) _____

☐ Pager No.: _____

☐ Correspondence Address: _____

☐ Office Telephone No.: _____

☐ Office Fax No.: _____

☐ Residence Telephone No.: _____

☐ E-mail Address: _____

☐ Others: _____

* Signature of Doctor: _____

Date: _____

**** Note: Please use the same signature as your personal record filed in Union Hospital.***