

Union Hospital

Information For Clients Before Admission

I. Admission Guidelines

On Admission, please bring:

- HKID card / Passport / other identification documents
- Admission Letter
- Current medication(s) and medical devices (e.g. CPAP Machine)
- Related medical investigation report(s) & film(s)
- Deposit (EPS & Credit Cards are acceptable)
- Insurance Card, Guarantee Letter and Claim Form, if any
- **For client under age of 18 who is going to have an operation or invasive procedure, his/her parent or guardian should bring along the Birth Certificate or other valid documents which can verify their relationship and sign the "Consent for Operation" witnessed by Ward staff.**
(Client who is going to have an operation or invasive procedure, Operation Consent Form and Information are available from our web site www.union.org/new/english/operation_info/info.htm)

II. Facilities and Services

To help you stay comfortably at Union Hospital, the following facilities and services will be provided to clients:

(1) Complimentary pack for every admitted client:

Adults

- One Union mug and one rinsing cup
- One toiletries pack, including a small towel, a toothbrush, tooth paste, a comb and a razor (for male) or a shower cap (for female)
- A pair of slippers
- One box of tissue

Children

- One children mug and one rinsing cup
- One bath towel
- A pair of slippers (adult size)
- One box of tissue

- (2) All wards are equipped with electrically adjustable beds, television, telephone, refrigerator (except Ward 9), wardrobe, a small security safe and call bell.
- (3) 3-in-1 shampoo and shower gel are supplied in every washroom. Plastic tub, potty and children toilet seat are provided in every paediatric room.
- (4) Canteen is located on the ground floor of the Main Block. Meals are served from 7:00am to 8:45pm. Green Café is located on the second floor of the Main Block. Business hours are from 10:00am to 10:00pm.
- (5) Distilled water, slippers, towels, pyjamas, eye shield and ear plugs are available for purchase. Hair-dryers and vases can be borrowed from ward staff when needed.
- (6) Wifi internet connection service is available in wards and canteens.
- (7) Laundry service (Charge applied).

III. Room Charges

Room charges* (Daily):

Standard Room (4-14 beds) HK\$450 – 700	Twin Room (2-3 beds) HK\$850 - 1050	Private Room / Suite HK2,000 - 45,000
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Charge for companion bed is included in Paediatric room charges. Hospital charges are same for Standard Room and Twin Room while a 50% surcharge is levied on Private Room / Suite. However, this scheme is not applicable to doctors' and anaesthetists' fee. Please confirm with your own doctor(s) on the doctor's fee (including charges for medical consultation service, surgeon service and anaesthetist service) as the fees may vary in different types of rooms.

(* Above are the room charges on 1 Aug 2010 for reference only. Charges are subjected to change without prior notice.)

Visiting Hours

Visiting hours are 7:00am to 9:00pm daily, except Nursery, Intensive Care Unit and High Dependency Unit.

V. Transportation

- Shuttle Bus Service is provided from the Hospital to Tai Wai MTR Station (Exit B) and to Sunshine Bazaar at Ma On Shan.
- Parking fee at the hospital car park is HK\$15 per hour.

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